

## Virginia Board of Audiology and Speech-Language Pathology

### Policy on Active Practice

#### Applicable Regulations

##### *18VAC30-21-10. Definitions.*

*B. The following words and terms when used in this chapter shall have the following meanings unless the context clearly indicates otherwise:*

*"Active practice" means a minimum of 160 hours of professional practice as an audiologist or speech-language pathologist for each 12-month period immediately preceding application for licensure. Active practice may include supervisory, administrative, educational, research, or consultative activities or responsibilities for the delivery of such services.*

#### Guidance

**Question:** What activities constitute “**active practice**” in the profession of Audiology or Speech-Language Pathology?

**Response:** The Board considers the following activities as active practice:

- Employment by a company or organization
- Self-employment
- Supervision of clinical practice
- Teaching in an academic institution
- Clinical fellowship
- Research activities
- Volunteer activities

**Question:** What documents must be submitted to demonstrate that **active practice** has occurred?

**Response:** The following documents may be submitted to demonstrate active practice:

Employment by a company or organization; teaching in an academic institution; clinical fellowship; and volunteer activities

- Verification from employer, supervisor, or program director on the organization’s letterhead that includes information on the title of the position or assignment, a description of job duties or responsibilities, the city and state (country if outside of the U.S.) where activities occurred, and the dates activities were performed; or
- Verification on board form found at [http://www.dhp.virginia.gov/aud/aud\\_forms.htm](http://www.dhp.virginia.gov/aud/aud_forms.htm) .

### Self-employment

- Letters from clients served to include who received the services, the services provided, dates of service and the city and state where services were provided; or
- Tax returns that reflect occupation information.

### Supervision of clinical practice and research activities

- If employed, teaching or participating in a volunteer organization provide verification from employer, supervisor, or program director on the organization's letterhead that includes information on the description of job duties or responsibilities, the city and state (country if outside of the U.S.) where activities occurred, and the dates activities were performed; or
- If self-employed, a statement attesting to the provision of supervision to include the name of person supervised, a description of job duties or responsibilities, the city and state (country if outside of the U.S.), and the dates activities were performed.